



# IBA Group SA

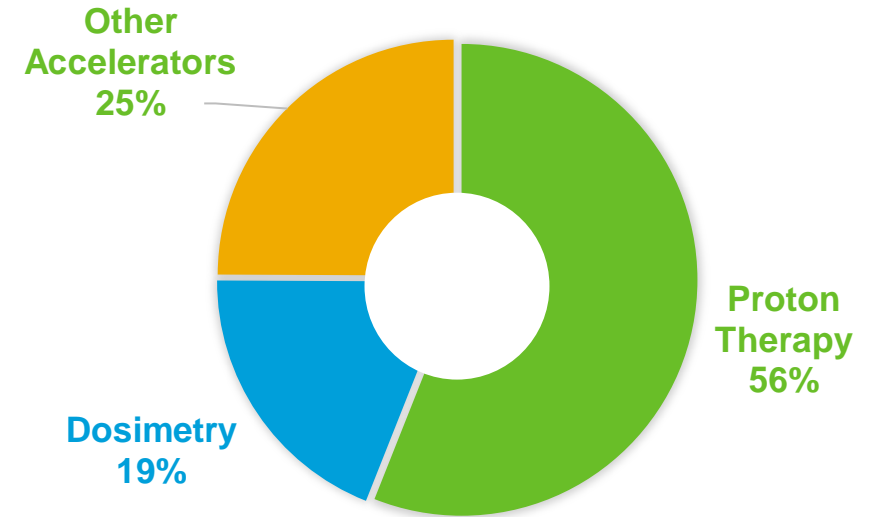
xSuite implementation



**1** A world leading innovator in cancer diagnostics and treatment

**2** 1,800 employees worldwide and growing

**3** Global leader in particle accelerators and dosimetry  
➤ Four activities: Proton Therapy, Radiopharma solutions, Industrial solutions, Dosimetry  
➤ Continuous innovation



# The <Streamline AP> - Why? Where? What?



## WHY ? Business Reasons

Approximately 30.000 invoice in IBA SA are handled via heavy manual process from the invoice reception to the entry in SAP creating administrative burden.

## Where ? Project Objectives

Automatize invoice management: Automatic invoice capturing, invoice approval workflow, booking and archiving. This will generate important savings in time and improve efficiency across the company as well as accuracy & compliance

## What ? Project Scope

Invoice management process:  
Automatic invoice recognition, automatic invoice approval workflow, automatic invoice booking and E-Archiving

## Next step ?

AP automation for our German Subsidiary:  
Project go live June 2024

## ■ ADVANTAGES

- **Pay** invoices **on time**
- Streamline & **speed up** AP Process
- Handle growing **volume** with fewer staff
- Eliminate manual work – focus on **added value** tasks
- Improve **visibility** across all IBA at any time on invoices under process
- Get **accurate** cash out projection
- AP **monitoring** & reporting
- Increase **compliance** – automated rules
- **Reduce** invoice **errors** & exceptions

# AP : Key Facts of implementation project

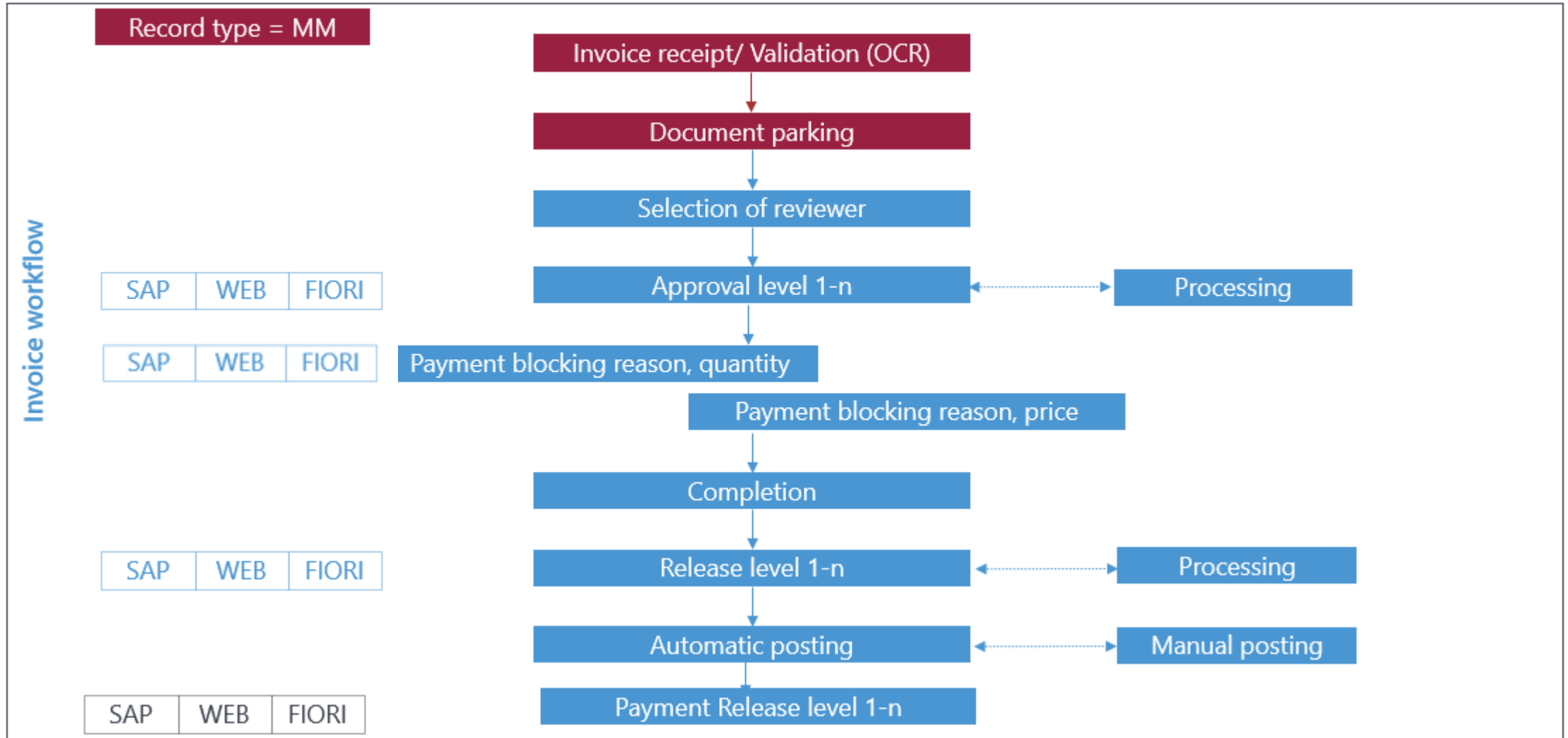
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- Project start → **January 2020**
  
- Go Live → **June 2020**
  
- Due to Start of Covid Project was mainly remotely done
  
- Planning and preparation done by xSuite
  - Start with **Technical implementation**
  - Concept in our **own** SAP system
  - Training
  - Unit testing and User acceptance test.
  - **Go live**

- More than 16,000 invoices posted in 2020 since go live in June.
  - The whole organization was impacted:
    - More than one **150 different** users involved in validation workflows
    - Main impacts on accounting and purchasing teams
      - Accounting staff trained by **xSuite** and IBA IT team on site (during Covid)
      - High level of support required in the first weeks to get used with the new processes
      - After 2 years, no issues/questions remaining. Accounting team is **fully** operational.
      - Very **good feedback** from the business (survey after a couple of weeks)
- Importance of training and **change management**
- Due to covid situation, training was done mostly via teams for validators. Importance
  - Very good **collaboration** and support from xSuite. High reactivity from their team.
  - Key component is the **involvement** of all parties from the beginning of the project.

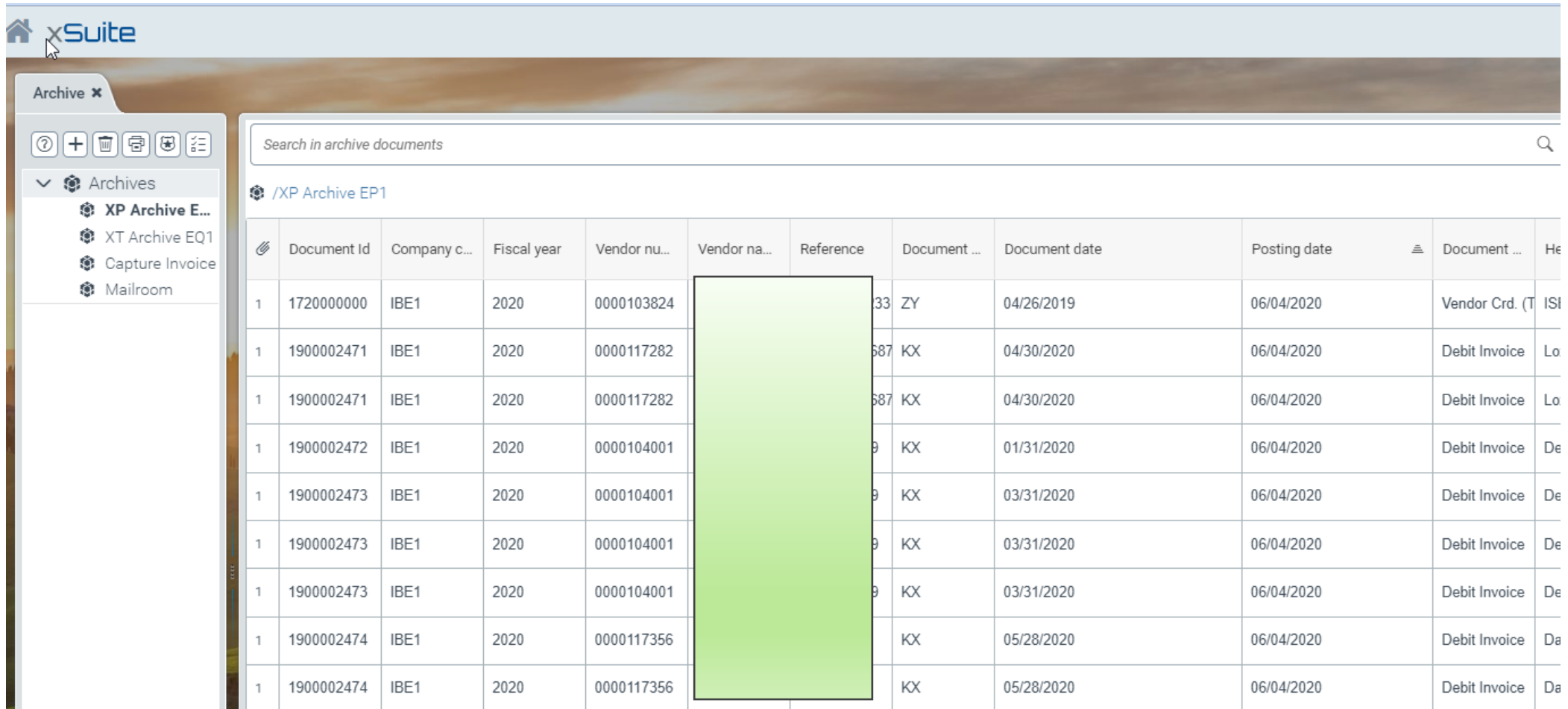
# AP : Solution and Process flow

- **Best practice** approach



# Solution and Process flow

- Easy **retrieval** of documents in xSuite Archive
  - Search in Archive like a **google search**



The screenshot displays the xSuite Archive interface. On the left, there is a sidebar with navigation options: 'Archives', 'XP Archive E...', 'XT Archive EQ1', 'Capture Invoice', and 'Mailroom'. The main area features a search bar at the top with the text 'Search in archive documents' and a magnifying glass icon. Below the search bar, the current archive is identified as '/XP Archive EP1'. A table lists search results with columns for Document Id, Company c..., Fiscal year, Vendor nu..., Vendor na..., Reference, Document ..., Document date, Posting date, and Document ... The table contains 10 rows of data. A large green rectangular box highlights the 'Vendor na...' column for all rows.

	Document Id	Company c...	Fiscal year	Vendor nu...	Vendor na...	Reference	Document ...	Document date	Posting date	Document ...	He
1	1720000000	IBE1	2020	0000103824		33 ZY	04/26/2019	06/04/2020	Vendor Crd. (T	ISI	
1	1900002471	IBE1	2020	0000117282		687 KX	04/30/2020	06/04/2020	Debit Invoice	Lo	
1	1900002471	IBE1	2020	0000117282		687 KX	04/30/2020	06/04/2020	Debit Invoice	Lo	
1	1900002472	IBE1	2020	0000104001		9 KX	01/31/2020	06/04/2020	Debit Invoice	De	
1	1900002473	IBE1	2020	0000104001		9 KX	03/31/2020	06/04/2020	Debit Invoice	De	
1	1900002473	IBE1	2020	0000104001		9 KX	03/31/2020	06/04/2020	Debit Invoice	De	
1	1900002473	IBE1	2020	0000104001		9 KX	03/31/2020	06/04/2020	Debit Invoice	De	
1	1900002474	IBE1	2020	0000117356		KX	05/28/2020	06/04/2020	Debit Invoice	Da	
1	1900002474	IBE1	2020	0000117356		KX	05/28/2020	06/04/2020	Debit Invoice	Da	



# The <Procurement Project> - Why? Where? What?

## WHY ? Business Reasons

Approximately 50.000 PR and 10.000 PO per year for all IBA Companies are handled via heavy manual process for the release

## Where ? Project Objectives

Enhance Purchase Requisition and Order Management: Automate PR and PO processes, mainly for the approval workflows and archiving. This comprehensive solution ensures substantial time savings, increased efficiency, and heightened accuracy and compliance across the organization

## What ? Project Scope

Purchase Requisition and Order Management Process: Automatic approval workflow for purchase requisitions and orders, with automated tracking of release processes via email. This seamless system ensures efficient approval and monitoring, enhancing operational agility and compliance. All IBA companies are include in the scope.

# Procurement : Key Facts of implementation project

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- Project start → **June 2023**
  
- Go Live → **January 2024**
  
- Planning and preparation done by xSuite
  - Start with **Technical implementation**
  - Concept in our **own** SAP system
  - Training
  - Unit testing and User acceptance test.
  - **Go live**

## ■ ADVANTAGES

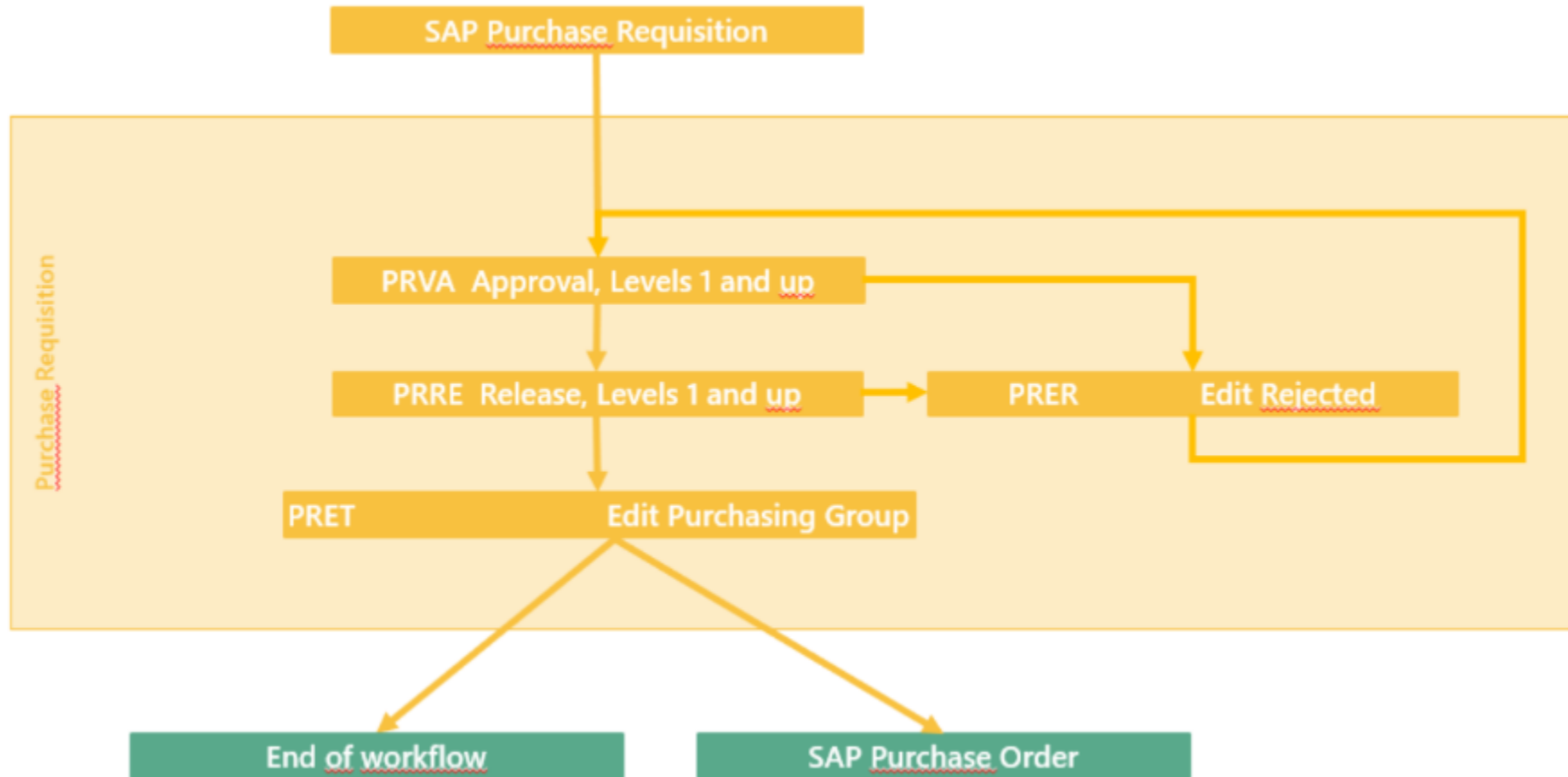
- **PR and PO** are approved **following our complex DOA**
- Streamline & **speed up** approval
- Eliminate manual work – focus on **added value** tasks
- Improve **visibility** across all IBA at any time on the approval status of our PR and PO.
- Increase **compliance** – automated rules
- **Reduce** approval **errors** & exceptions
- **Reduce** approval times

# Procurement : Key facts

- More than 20,000 PR and PO posted in 2020 since go live in June.
  - The whole organization was impacted:
    - More than one **300 different** users involved in validation workflows
    - Main impacts on purchasing team
      - Users trained by **IBA Project Team**.
      - High level of support required in the first weeks to get used with the new processes
      - After 4 months, very few issues/questions remaining.
      - Very **good feedback** from the business (survey after a couple of weeks)
- Importance of training and **change management**
- Very good **collaboration** and support from xSuite. High reactivity from their team.
  - Key component is the **involvement** of all parties from the beginning of the project.

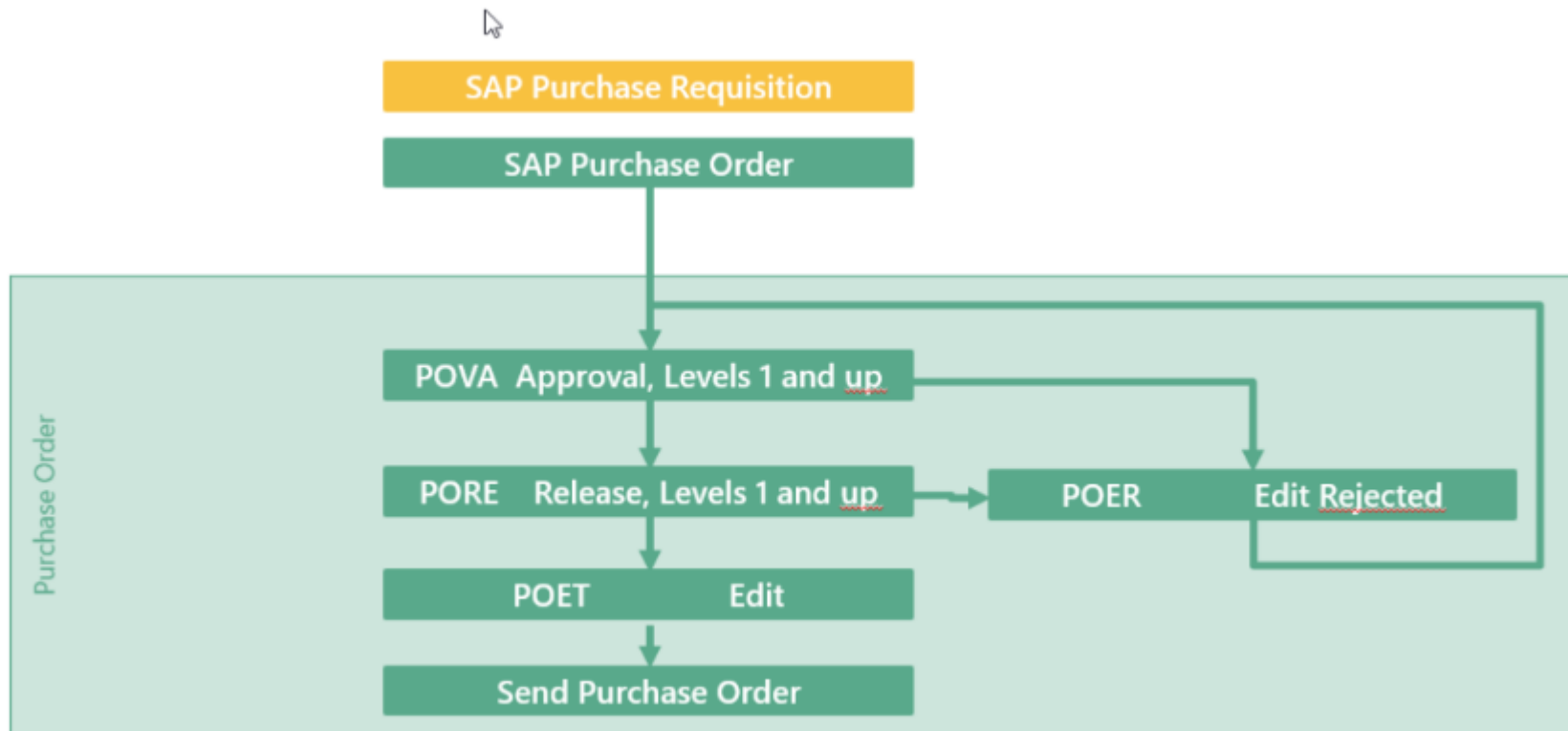
# Solution and Process flow

- **Best practice** approach



# Solution and Process flow

- **Best practice** approach



# Nexts steps

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- New DOA **processes** are implemented also in invoice workflow.
- New Project started in 2024 to extend **AP automation** to our German subsidiary
- Go live of Procurement workflow is June 2024

# Case Study



- Please check also our [case study](#)



Pictures with courtesy of IBA

## Electronic Invoice Processing at IBA: Approval Flow Comes to Life



IBA (Ion Beam Applications SA.), headquartered in Belgium and listed on the EURONEXT pan-European stock exchange, houses 1,500 employees and is a world leader in particle accelerator technology. Specializing in proton therapy solutions (currently considered as the most advanced form of radiation therapy), IBA is also a leading player in the fields of industrial sterilization, radiopharmaceuticals and dosimetry.

**Company**  
Web: [iba-worldwide.com](http://iba-worldwide.com)  
Sector: Health Care  
Location: Louvain-La-Neuve,  
Belgium





**Questions?**

**Thank You!!**

